



# **BC Wine Grape Council**

## **Annual General Meeting**

### **Wednesday August 26, 2020**

#### **Via Zoom**

## **Nomination Guidelines**

### **Nomination Committee & Election Process**

As required by the BCWGC Operating procedures the Directors have established a nomination committee; this year it shall consist of two persons. The Committee Chair for this year is **Kate Durisek** Tel: **250-809-7107** Email: [info@bcwgc.org](mailto:info@bcwgc.org) and she will conduct the election according to the following BCWGC operating procedures:

- There must be sufficient names to fill the vacant directorships
- *Nomination* – For a nomination to be valid the nomination must have the signed support of at least two (2) members, the consent of the nominee and be in the hands of the nominations committee chair at least three (3) days prior to the AGM.
- The nominee must be in good standing and may present him or herself at the AGM with a brief biography.
- Nominations from the floor, with a seconder, will be accepted
- *Ballot Voting* – Members are required to register one vote for each directorship vacancy for a ballot to be valid. All ballots with insufficient or superfluous votes will be destroyed
- *Scrutineers* – The Nominating Committee shall determine the scrutineers, with a minimum of two (2) independent persons who are not members of the Council
- Election results will be announced at the AGM

### **Elections, Board of Directors**

- The Board (Directors of the Council) will be elected by the general membership at the annual meeting (with a voting card) via ballot.
- All vacancies will be elected for 2-year terms

Directors remaining on the board:

EXISTING DIRECTOR: REMAINING	REPRESENTING	# TERMS
J.P. Fowler, Quail's Gate Estate Winery	Member at Large	2 <sup>nd</sup> year/Term #2
Karen Gillis, Andrew Peller	Grower: 20 – 250 acres	2 <sup>nd</sup> year/Term #3
Ross Wise, Andrew Peller	Winemaker	2 <sup>nd</sup> year/Term #2
Kathy Malone, Hillside Winery	Winemaker	2 <sup>nd</sup> year/Term #3
Marcy McDermott, Township 7	Outside of the Okanagan	2 <sup>nd</sup> year/Term #3

- **Positions up for Election:**
  - **Grower, less than 20 acres**
  - **Grower, 20-250 acres**
  - **Grower, over 250 acres**
- Council members ***cannot*** serve more than 3 consecutive terms.
- In any one year, half of the directorships will be filled and half will remain, thereby ensuring continuity from year-to-year.

- Elections will be via voting card. All members in good standing of the Council attending the Annual General Meeting (AGM) will be required to register at the meeting to obtain a voting card.

### **Council Board of Directors Composition**

The BCWGC Board of Directors is comprised of a minimum of 5 growers to a maximum of 9 growers with at least:

- One director of a vineyard (less than 20 acres)
- One director of a vineyard (20 to 250 acres)
- One director of a vineyards (over 250 acres)
- One director is a winemaker (any size)
- One director from outside the Okanagan and Similkameen valleys (any size)
- One director is a member-at-large (any size)

A 2/3 majority of the BCWGC Board of Directors may appoint directors to a maximum of 9 growers and may appoint an additional director who is a non-grape growing representative.

### **Role and Responsibilities**

1. If a director is unable to complete his term, the director may recommend a successor or the board may appoint a replacement who will complete the existing term.
2. The directors will maintain a high degree of respect and fairness in their conduct:
  - Anyone with a vested interest in or who stands to have direct gains from a proposal or decision will identify same to the board and 'step back' from the decision making process
  - Everyone will support the actions of the Council as a whole
3. Directors of the BCWGC must comply with the Conflict of Interest Policy.
4. No fees shall be paid for a Director's service.
5. Council will reimburse reasonable expenses incurred by Directors while on Council business. Expenses over \$500 must be pre-approved.
6. The Board must approve all expenses before payment.

### **Council Board Meetings**

1. At the first Council Board meeting, following the election, the new board will determine the Chair, Vice Chair and any other officers for the year by vote. The first Board meeting will occur within 30 days of the AGM.
2. Board meetings will be called at the discretion of the Chair, who will call at least four (4) meetings a year.
3. A "Notice of Directors" meeting will go out at least ten (10) days in advance of the meeting.
4. For the Board to conduct business, a quorum is defined as a minimum of five (5) directors.
5. To change quorum definition requires 100% Board approval.
6. The Council will operate in an effective and cost-efficient manner. The administrative costs will not exceed 15 % of the average annual levy income, excluding all grant or other fund incomes, as well as return on investment.



# BC Wine Grape Council

## Annual General Meeting Wednesday August 26, 2020

### Nomination Form

We are nominating the following person for the position of director for the BCWGC Board:

#### Nominee for the position of Director: *Please Print*

Name: \_\_\_\_\_

Vineyard/Winery: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

I am a grower/winery in good standing with the BCWGC

With a vineyard (less than 20 acres)

With a vineyard (more than 20 to 250 acres)

Member-at-large (any size)

With a vineyard (over 250 acres)

Outside the Okanagan/Similkameen valleys

A winemaker (any size)

I agree to let my name stand for election as director for the BCWGC Board:

\_\_\_\_\_  
Signature of nominee

\_\_\_\_\_  
Date

#### Two Nominating Members: *Please Print*

Name: \_\_\_\_\_

Vineyard/Winery Name: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
*Supporting Member's Signature*

\_\_\_\_\_  
*Date*

Name: \_\_\_\_\_

Vineyard/Winery Name: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
*Supporting Member's Signature*

\_\_\_\_\_  
*Date*

#### Terms & Conditions

- Elections of the Board of Directors are done at the AGM by members (with a voting card) via ballot.
- For a nomination to be valid, it must have the signed support of at least two (2) members
- The nomination must be in the hands of the nominations committee chair at **least three (3) days prior** to the AGM. (Nominations from the floor, with a seconder, will be accepted)

Please complete and return this form to BCWGC Nomination Committee – Email: [info@bcwgc.org](mailto:info@bcwgc.org) – Mail: P.O. Box 1089 Penticton, BC V2A 6J9– by **August 21, 2020**

Date Received: \_\_\_\_\_